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संजय कोठारी
Sanjay Kothari

सचिव
SECRETARY



भारत सरकार,
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय,
प्रशासनिक सुधार, लोक शिकायत और पेंशन विभाग
सरदार पटेल भवन, संसद मार्ग,
नई दिल्ली-110001

GOVERNMENT OF INDIA,
MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES & PENSIONS.
DEPARTMENT OF ADMINISTRATIVE REFORMS, PG
& PENSIONS
SARDAR PATEL BHAVAN, SANSAD MARG,
NEW DELHI-110001

D.O No K-11012/73/2012-AR

Dated: 1 May, 2013

Dear Ms. L. T. Tachawang,

You are aware that the Second Administrative Reforms Commission (ARC) submitted 15 Reports to the Government of India on various facets of governance. My predecessor had written to you vide D.O. letter No. K-11012/12/2011-AR dated 27.09.2011 in this regard. I will like to draw your kind attention to an important issue about the institutional mechanism for implementation and monitoring of these recommendations. The background note (Annexure 1) is enclosed and you may kindly go through this.

2. You may like to constitute a committee under your chairpersonship as suggested in para 3 of the back ground note to further strengthen the mechanism of monitoring and reviewing the reforms. A list of some important indicative recommendations relevant to the State Government giving deliverables against each of them is enclosed (Annexure-II)

3. I would further request you to review these recommendations in the periodic quarterly /monthly meetings held by you. If you could kindly indicate the date and time of the meeting fifteen days in advance, a representative from this Department can attend the meeting, if you so desire.

I will request you to kindly share the status of the reforms with us in the format enclosed (Annexure-IV) or in any modified form.

With regards
Yours sincerely,

(Sanjay Kothari)

All Chief Secretaries



			<p>implementation of the policy. ^{QAC} If no, what is the salient features and coverage of the policy.</p>	
5.	4th Report (Ethics in Governance)	31. (5.1.12) Citizens' Initiatives Recommendation No.85/87	<p>(ii) a) How may Departments have prepared the Citizens Charters? a) When was Citizens' Charter last updated Department / Organization wise.</p>	
6.	-Do-	34. (5.4.2) Social Audit	<p>a) Is the State carrying out social audit for the schemes implemented? b) Process of social audits in schemes of the State and status thereof. c) What is the mechanism for follow up action on reports of social audit?</p>	
7.	-Do-	36. (6.3.5) Simplifying Transactions	<p>a) When was the last review done of stakeholders/ citizens form and institutional mechanism for periodic review? b) Process of self certification of documents.</p>	